

Marriage Pre-Application Worksheet

Please complete the following information which is required to process your marriage license. Your Social Security number is required by FSS #741.04 and information noted with an * is required by vital statistics and will not be recorded.

Groom Information:

1a. First Name :	1b. Middle Name :	1c. Last Name :
2a. Residence (City, Town, or Location):	2b. Residence County:	2c. Residence State or Foreign Country :
3a. Date of Birth (Mo., Day, Yr): _____/_____/_____	3b. State or Country of Birth:	4. Social Security Number:
5. *Race (please check one): __ White __ Black __ Other	6. Did you complete a premarital preparation course? Yes__ No __ <i>If yes, please attach the completion form.</i>	
	7. If Groom is not present, explain: _____	
8a. *Number of this marriage: ____ Enter '1' for first marriage and skip 8b and 8c.	8b. *If previously married, enter date ended (Mo., Day, Yr): _____/_____/_____	8c. *If previously married, check how ended: __ Divorce __ Death __ Annulment

Bride Information:

9a. First Name :	9b. Middle Name :	9c. Last Name :
		9d. Maiden Surname :
10a. Residence (City, Town, or Location):	10b. Residence County:	10c. Residence State or Foreign Country :
11a. Date of Birth (Mo., Day, Yr): _____/_____/_____	11b. State or Country of Birth:	12. Social Security Number:
13. *Race (please check one): __ White __ Black __ Other	14. Did you complete a premarital preparation course? Yes__ No __ <i>If yes, please attach the completion form.</i>	
	15. If Bride is not present, explain: _____	
16a. *Number of this marriage: ____ Enter '1' for first marriage and skip 16b and 16c.	16b. *If previously married, enter date ended (Mo., Day, Yr): _____/_____/_____	16c. *If previously married, check how ended: __ Divorce __ Death __ Annulment

General Information:

17a. Mailing Street:	17b. Mailing City:	17c. Mailing State :	17d. Mailing Zip :
18. Phone:	19. Do you want our clerk to marry you today? Yes__ No __ <i>If yes, you must be eligible and pay a ceremony fee.</i>		

MARRIAGE LICENSE BUREAU - OFFICE INFORMATION

OFFICE HOURS AND LOCATIONS:

9 A.M. TO 4 P.M., MONDAY THROUGH FRIDAY (APPLICANTS ARE REQUESTED TO ARRIVE BY 3:30 P.M.).

NOTE: OFFICE WILL BE CLOSED DURING LEGAL HOLIDAYS.

Central Office:	140 W. Flagler Street,	Room 1503
North Dade Justice Center:	15555 Biscayne Blvd.	Room 100
Caleb Center:	5400 N.W. 22nd Ave.,	Room 205
Miami Beach:	1130 Washington Ave.,	Room 224
S. Dade Government Center:	10710 S.W. 211th Street	Room 1200
Coral Gables:	3100 Ponce De Leon Blvd.	
Hialeah:	11 East 6th Street	Room 100

MARRIAGE LICENSE SERVICES AND FEES:

MARRIAGE APPLICATION	\$93.50	CERTIFICATE OF STATUS SEARCH.....	\$7.50
CEREMONY	\$30.00	DUPLICATE.....	\$30.00
CERTIFIED COPY.....	\$ 7.50	AMENDMENT	\$30.00
ADDITIONAL CERTIFIED COPY EACH....	\$ 6.00	(AMENDMENTS ONLY AT CENTRAL)	
SEARCH FEE (per year prior to 1972).....	\$ 1.50	MARRIAGE VIDEO.....	\$25.00
DELUXE MARRIAGE CERTIFICATE	\$10.00		

PAYMENTS ARE ACCEPTED IN CASH, VISA, MASTER CARD, CASHIERS CHECKS, AND MONEY ORDERS. NO **PERSONAL CHECKS** ARE ACCEPTED FOR APPLICATION OR CEREMONY FEE.

MARRIAGE LICENSE INFORMATION:

- * BOTH PARTIES (BRIDE AND GROOM) **MUST** APPLY IN PERSON.
- * A CEREMONY **MUST** BE PERFORMED WITHIN **SIXTY (60) DAYS** OF THE ISSUANCE OF THE LICENSE.
- * IF EITHER APPLICANT HAS BEEN PREVIOUSLY MARRIED, **EXACT DATE OF LAST DIVORCE**, DEATH, OR ANNULMENT MUST BE PROVIDED.
- * **IDENTIFICATION PAPERS:** ONE (1) VALID ID IS REQUIRED WITH THE APPLICANT'S **PICTURE, SIGNATURE, AND DATE OF BIRTH**. DRIVER'S LICENSE, PASSPORT, MILITARY ID, ALIEN REGISTRATION, STATE OF FLORIDA ID CARD ARE ACCEPTABLE.
- * A SOCIAL SECURITY NUMBER IS ONLY REQUIRED IF ONE HAS BEEN ISSUED TO YOU.

FOR FLORIDA RESIDENTS

- * EVERY MARRIAGE LICENSE SOLD WILL HAVE A 3-DAY WAITING PERIOD. AT THE POINT OF SALE THE APPLICANTS WILL BE HANDED THE ORIGINAL LICENSE TO TAKE, THE LICENSE WILL STATE THE EFFECTIVE AND EXPIRATION DATE.
- * THE COUPLE MAY ELECT TO TAKE A PRE-MARITAL COURSE THROUGH A REGISTERED PROVIDER BY PRESENTING A COURSE COMPLETION CERTIFICATE THE COUPLE WILL RECEIVE A \$32.50 DISCOUNT AND THE 3-DAY WAITING PERIOD WILL BE WAIVED.
- * A LIST OF PROVIDERS MAY BE VIEWED AT ANY OF THE COURT LOCATIONS LISTED ABOVE. THE COURT DOES NOT PROVIDE THE COURSE IT SELF.

APPLICANTS 16 OR 17 YEARS OF AGE:

IN ADDITION TO THE ABOVE LISTED REQUIREMENTS, THE FOLLOWING DOCUMENTS MUST BE PRESENTED AT THE TIME OF APPLICATION.

- * MINOR'S BIRTH CERTIFICATE SHOWING PARENTS NAMES
- * PARENTAL CONSENT MUST BE OBTAINED FROM BOTH PARENTS UNLESS PROOF OF SOLE CUSTODY CAN BE PROVIDED BY DEATH, OR DIVORCE OF A PARENT.

APPLICANTS UNDER 16 YEARS OF AGE MUST CONTACT THE CLERK'S OFFICE.

FOR FURTHER ASSISTANCE AND INFORMATION YOU MAY CALL THE AUTOMATED INFORMATION SERVICE AT (305) 275-1155.

AMERICANS WITH DISABILITIES ACT OF 1990

If you are a person with a disability who needs any accommodation to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the Dade County Court's ADA Coordinator at 175 N.W. 1st Street, Room 911, Miami, Florida, 33128, telephone numbers (305) 349-7175 for voice, (305) 349-7174 for TDD and (305) 349-7011 for fax, within two (2) working days of your receipt of this document. TDD users may also call 1-800-955-8771, for the Florida Relay Service.