

FOR IMMEDIATE RELEASE

TO: Customers of the Miami-Dade Clerk's Office

RE: NEW MANDATE FOR REDACTION OF SOCIAL SECURITY,
BANK ACCOUNT, DEBIT, CHARGE AND CREDIT CARD
NUMBERS

DATE: December 16, 2011

Effective January 1, 2012, FS 119.0714(2) requires Clerks to keep social security, bank account, debit, charge and credit card numbers confidential and exempt from public disclosure. To comply with this, our office must review each file and record request to insure that these numbers are redacted in accordance with the law. While we try to fulfill customer's records requests as expeditiously as possible, this new legal mandate means that requests will take longer to fulfill.

We ask for your patience as we meet this mandate, and provide the following general timelines for records requests:

- 1) Unless a request is an emergency, i.e., there is a hearing that day and you must have copies for that hearing, we will attempt to fulfill your request within 48 hours.
- 2) If you are a party or an attorney of record for a party in the case, we will fulfill your request as quickly as possible.

Thank you for your understanding and cooperation. Please direct any questions to clerksoffice@miamidade.gov

Respectfully,


Harvey Ruvin
Clerk of Courts

Attorney's Responsibility:

In addition, we are calling your attention to a new Rule of Judicial Administration 2.425 "Minimization of the Filing of Sensitive Information" which became effective October 1, 2011. This rule limits the kind of private information a party will be allowed to include in a court file.