Miami-Dade County Clerk of the Court and Comptroller
Technical Services Department

CRIMINAL PUBLIC ACCESS FOLDER DESCRIPTION

Revised: April 13,2022

MIAMI-DADE COUNTY CLERK OF THE COURT AND COMPTROLLER
TECHNICAL SERVICES DEPARTMENT
PUBLIC ACCESS

The Clerk of the Courts provides daily files containing all criminal case information processed by the court the previous day. This file can be downloaded by the interested parties from the County's site.

Weekly, Bi-weekly and monthly files are also available as described below.

Criminal extracts are in the form of ASCII text files in which records may be delimited by the character (¬) and have a variable length or may be column delimited. The extract files contain the following record structure:

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Bi-Weekly Files

Felony File Structure (File Definition)

File Name: Felony.asc

Run Frequency: Bi-Weekly (Monday & Thursday)

Description: Extracts new felony and misdemeanor case information

Sample File: Felony.xls

Field Name	Field Description	Comment
Case Number	CHAR(12)	
Name	CHAR(50)	
Race	CHAR(1)	
Sex	CHAR(1)	
DOB	DATE(8)	Format ccyymmdd
Street	CHAR(29)	
City State	CHAR(18)	
Zip	CHAR(9)	
Charge	CHAR(11)	
Char Des	CHAR(20)	
Char Cnt	CHAR(2)	

Bi-Weekly Files

Felony File Structure (File Definition)

File Name: BIWEEKLYPTD

Run Frequency: Bi-Weekly (Monday & Thursday)

Description: Custom file containing all cases referred to PTD.

Sample File: BIWEEKLYPTD.xls

Case Number	CHAR(29)	
Name	CHAR(18)	
Division	CHAR(9)	
DOB	CHAR(11)	
Charges	CHAR(20)	
Referral Date	CHAR(2)	

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Daily Files

CJIS Filings Closing File Structure (File Definition)
File Name: dly_cjis_filings_closings_ccyymmdd.txt
Run Frequency: Daily
File Description: Extract Closed or Filed Cases Daily
Sample File: Dly-cjis-filings-closings-ccyymmdd.xls

Field Name	Field Description	Comment
CIN	NUMERIC(7)	
IDS	NUMERIC(7)	
Last Name	CHAR(30)	
First Name	CHAR(12)	
Middle Name	CHAR(12)	
DOB	DATE(8)	Format ccyymmdd
Race	CHAR(1)	
Sex	CHAR(1)	
Street	CHAR(24)	
Apt	CHAR(5)	
City	CHAR(15)	
State	CHAR(2)	
Zip	CHAR(9)	
Case Number	CHAR(12)	
State Case Number	CHAR(20)	
Police Number	CHAR(15)	
Jail Number	CHAR(9)	
Bfile Sect	CHAR(4)	
Arrest Date	DATE(8)	Format ccyymmdd
File Date	DATE(8)	Format ccyymmdd
Info Date	DATE(8)	Format ccyymmdd
Close Date	DATE(8)	Format ccyymmdd
Assessed	CHAR(11)	
Balance Due	NUMERIC(11,2)	Format 99999999999.99
Chg Status	CHAR(1)	
Input Number	CHAR(11)	
Chg Seq Number	NUMERIC(5)	

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Field Name	Field Description	Comment
Intent	CHAR(1)	
Version	CHAR(1)	
Type	CHAR(1)	
Degree	CHAR(1)	
Offense Description	CHAR(20)	
Disposition Code	NUMERIC(3)	

Disposition Description	CHAR(20)	
Disposition Date	DATE(8)	Format ccyymmdd
Sent Type	CHAR(1)	
Sent Dur	NUMERIC(3,2)	Format 999.99
Prob Lg	CHAR(4)	
Prob Type	CHAR(1)	
Prob Start Date	DATE(8)	Format ccyymmdd
Prob End Date	DATE(8)	Format ccyymmdd

Nolle Pros File Structure (File Definition)
File Name: Dly_nolle_pros_ccyymmdd.txt
Run Frequency: Daily
Description: Closed Cases with Nolle Pros disposition from the previous day
Sample File: Dly-nolle-pros-ccyymmdd.xls

Field Name	Field Description	Comment
Filler	CHAR(1)	
Case Number	CHAR(12)	
Defn Last Name	CHAR(30)	
Defn First Name	CHAR(12)	
Defn Mid Name	CHAR(12)	
Defn Street	CHAR(24)	
Defn Apt	CHAR(5)	
Defn City	CHAR(15)	
Defn State	CHAR(2)	
Defn Zip	CHAR(9)	

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Nolle Pros File Structure (File Definition)

File Name: **Nollepro_ccyymmdd.asc**

Run Frequency: Daily

File Description: Closed Cases with Nolle Pros disposition from the previous day

Sample File: **Nollepro-ccyymmdd.xls**

Field Name	Field Description	Comment
Filler	CHAR(1)	
Case Number	CHAR(12)	
Defn Last Name	CHAR(30)	
Defn First Name	CHAR(12)	
Defn Mid Name	CHAR(12)	
Defn Street	CHAR(24)	
Defn Apt	CHAR(5)	
Defn City	CHAR(15)	
Defn State	CHAR(2)	
Defn Zip	CHAR(9)	

Monthly Files

Case Charges File Structure (File Definition)

File Name: **mly_casechg_yyyymm.txt**

Run Frequency: Monthly

Description: Closed or Filed Cases with Charges

Sample File: **Mly-casechg-yyyymm.xls**

Field Name	Field Description	Comment
Case Number	CHAR(12)	
Record Cd	CHAR(6)	Value '10CASE'
File Date	DATE(8)	Format ccyymmdd
Close Date	DATE(8)	Format ccyymmdd

Arrest Date	DATE(8)	Format ccyymmdd
Assessed	CHAR(11)	
IDS Num	NUMERIC(7)	

Field Name	**Field Description**	**Comment**
Case Number	CHAR(12)	
Record Cd	CHAR(6)	Value‘20NAME’
IDS Number	NUMERIC(7)	
CIN Number	NUMERIC(7)	
Last Name	CHAR(30)	
First Name	CHAR(12)	
Middle Name	CHAR(12)	
DOB	DATE(8)	Format ccyymmdd
Race	CHAR(1)	
Sex	CHAR(1)	

Field Name	**Field Description**	**Comment**
Case Number	CHAR(12)	
Record Cd	CHAR(6)	Value‘30ADD’
IDS Number	NUMERIC(7)	
CIN Number	NUMERIC(7)	
Street	CHAR(24)	
Apt	CHAR(5)	
City	CHAR(15)	
Zip	CHAR(9)	

Field Name	**Field Description**	**Comment**
Case Number	CHAR(12)	
Record Cd	CHAR(6)	Value‘50CHG’
Input Number	CHAR(11)	
Intent	CHAR(1)	

Version	CHAR(1)	
Type	CHAR(1)	
Degree	CHAR(1)	
Desc	CHAR(20)	
Disp Cd	NUMBER(3)	
Disp Desc	CHAR(20)	
Disp Date	DATE(8)	
Sent Type	CHAR(1)	
Sent Dur	NUMBER(3,2)	Format 999.99

CJIS Filings Closings File Structure (File Definition)
File Name: **mly_cjis_filings_closings_yyyymm.txt**
Run Frequency: Monthly
Description: Extract Closed or Filed Cases for the Previous Month
Sample File: **Mly-cjis-filings-closings-yyyymm.xls**

Field Name	Field Description	Comment
CIN	NUMERIC(7)	
IDS Num	NUMERIC(7)	
Last Name	CHAR(30)	
First Name	CHAR(12)	
Middle Name	CHAR(12)	
DOB	DATE(8)	Format ccyymmdd
Race	CHAR(1)	
Sex	CHAR(1)	
Street	CHAR(24)	
Apt	CHAR(5)	
City	CHAR(15)	
Zip	CHAR(9)	
Case Number	CHAR(12)	
State Case Number	CHAR(20)	
Police Number	CHAR(15)	

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Jail Number	CHAR(9)	
Bfile Sect	CHAR(4)	
Arrest Date	DATE(8)	Format ccyymmdd
File Date	DATE(8)	Format ccyymmdd
Info Date	DATE(8)	Format ccyymmdd
Close Date	DATE(8)	Format ccyymmdd
Assessed	CHAR(11)	
Balance Due	NUMERIC(11,2)	Format 99999999999.99
Chg Status	CHAR(1)	
Input Number	CHAR(11)	
Chg Seq Number	NUMERIC(5)	
Intent	CHAR(1)	
Version	CHAR(1)	
Type	CHAR(1)	
Degree	CHAR(1)	
Offense Description	CHAR(20)	
Disposition Code	NUMERIC(3)	
Disposition Description	CHAR(20)	
Disposition Date	DATE(8)	Format ccyymmdd
Sent Type	CHAR(1)	
Sent Dur	NUMERIC(3,2)	Format 999.99
Prob Lg	CHAR(4)	
Prob Type	CHAR(1)	
Prob Start Date	DATE(8)	Format ccyymmdd
Prob End Date	DATE(8)	Format ccyymmdd

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CJIS Hist File Structure (File Definition)

File Name: Cjshist.asc
Run Frequency: Monthly
Description: Custom File
Sample File: CJISHIST.xls

Field Name	Field Description	Comment
Case Number	CHAR(12)	
Arst Date	DATE(8)	Format ccyymmdd
Arst Dept	CHAR(3)	
Case File Date	DATE(8)	Format ccyymmdd
Case Close Date	DATE(8)	Format ccyymmdd
Last Name	CHAR(30)	
First Name	CHAR(12)	
Mid Name	CHAR(12)	
Title	CHAR(3)	
Street	CHAR(24)	
City	CHAR(15)	
State	CHAR(2)	
Zip	CHAR(9)	
Race	CHAR(1)	
Sex	CHAR(1)	
DOB	DATE(8)	Format ccyymmdd
Chg Final Input Num	CHAR(11)	
Offn Desc	CHAR(20)	
Chg Disp Cd	CHAR(3)	
Chg Disp Desc	CHAR(20)	

Felony Convictions File Structure (File Definition)

File Name: Mly_felconv_ccyymm.txt
Run Frequency: Monthly
Description: File of Felony Cases Closed the Previous Month
Conviction Disposition

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Sample File: Mly-felconv-ccyymm.xls

Field Name	Field Description	Comment
Last Name	CHAR(30)	
First Name	CHAR(12)	
Street	CHAR(24)	
Apt	CHAR(5)	
City	CHAR(15)	
State	CHAR(2)	
Zip	CHAR(9)	
Case Number	CHAR(14)	
Close Date	DATE(8)	Format ccyymmdd

All cases with DISPO 268 File Structure (File Definition)
File Name: Court Opt
Run Frequency: Monthly
Description: Custom File
Sample File: COURTOPT.xls

NAME	CHAR(20)	
DOB	NUMERIC (8)	
CASE NUMBER	ALPHA-NUMERIC	
CJS_CHG_DISP	NUMERIC (8)	

Weekly Files

Dispositions Descriptions File Structure (File Definition)
File Name: Wky_dispstn_desc_yyyymmdd.asc
Run Frequency: Weekly
Description: Weekly Listing of CJIS Disposition Descriptions
Sample File: Wky-dispstn-desc-yyyymmdd.xls

Field Name	Field Description	Comment
Filler	CHAR(1)	VALUE ‘ ‘

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Field Name	Field Description	Comment
Disp Cd	CHAR(3)	
Desc20	CHAR(20)	
Desc40	CHAR(40)	
Disp Type	CHAR(1)	
Juv Only Flag	CHAR(1)	
Fstr Care Flag	CHAR(1)	
Plea Ng Flag	CHAR(1)	
Plea Nolo Flag	CHAR(1)	
Plea Glty Flag	CHAR(1)	
No Plea Flag	CHAR(1)	
Prob Sent Reqd	CHAR(1)	
Last Chgd ID	CHAR(8)	

Last Chgd Date	DATE(8)	
Last Chgd Time	NUMBER(4)	
Last Chgd Term	CHAR(8)	
Jlmtx Flag	CHAR(1)	
Sent Type	CHAR(1)	
Group	CHAR(2)	

Offense Descriptions File Structure (File Definition)

File Name: **Wky_offense_desc_yyyymmdd.asc**
Run Frequency: Weekly
Description: Weekly Listing of CJIS Offense Descriptions
Sample File: **Wky-offense-desc-yyyymmdd.xls**

Field Name	Field Description	Comment
Filler	CHAR(1)	VALUE ‘ ‘
Chapter	CHAR(3)	
Section	CHAR(4)	
Intent	CHAR(1)	
Version	CHAR(1)	
Type	CHAR(1)	
Degree	CHAR(1)	
Old Input Number	NUMBER(9)	
Statute Number	CHAR(16)	
FLDOC Number	NUMBER(4)	
Sentguide Level	NUMBER(3)	
Matrix Score	NUMBER(3)	
Desc50	CHAR(50)	
Desc20	CHAR(20)	
Std Bond Amt	CHAR(9)	
NCIC Code	NUMBER(4)	
Create Date	DATE(8)	

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Inact Date	DATE(8)	
Error Date	DATE(8)	