PAYMENT FORM

- Mail a copy of the citation (s) with this form. You may pay by check, money order, in U.S. funds. Please make check or money order payable to CLERK OF COURTS. DO NOT SEND CASH.
- To avoid late fees and the suspension of your driver's license, your payment must be received in this office WITHIN 30 DAYS of the issue date of the citation.

PLEASE PRINT

Last Name First Name Middle Name

Street Address Apt #

City State Zip Code

Area Code Telephone Number

Citation Numbers	**Amount Paid**
	$

Check ☐ Money Order ☐ **TOTAL $**_____

CREDIT CARD PAYMENT

We honor VISA, AMERICAN EXPRESS, MASTERCARD and DISCOVER.

For your convenience, you can save on postage and time waiting in line by PAYING ONLINE BY CREDIT CARD.

www.miami-dadeclerk.com

TRAFFIC SCHOOL ELECTION FORM

Citation Number

Last Name First Name Middle Name

Driver's License Number Date of Birth

(CHECK BOX A, B or C)

A. ◯ I am eligible and elect to attend a four (4) hour basic traffic course, pursuant to Section 318.14(9) Florida Statutes, because I have not elected to attend such a course within the past twelve (12) months, or five (5) times in my lifetime, and do not hold a CDL license and was not charged with a toll violation.

B. ◯ I am eligible and elect to attend an eight (8) hour intermediate driver improvement course, pursuant to Administrative Order No.99-14. I am no longer eligible to attend the four (4) hour course, and I have never before elected to attend the eight (8) hour course.

C. ◯ I am eligible and elect to attend a ninety (90) minute Child Restraint Offender's Program, pursuant to Administrative Order No. 92-33, because I have never elected to attend such a program. This program is available ONLY in MIAMI-DADE COUNTY.

I, the undersigned, do solemnly swear or affirm that I am eligible for the option checked above. I am pleading no contest to the charge, and requesting to attend a school program.

Signature Date

HOW TO ENROLL IN TRAFFIC SCHOOL

1. Contact the traffic school of your choice. For a list of traffic schools in your area go online at https://www.flhsmv.gov/.
2. You must mail the SCHOOL ELECTION FORM along with your payment and the copy of your citation to the Clerk of Courts.
3. To pre-register for the Child Restraint Offender's Program, call within 2 weeks of course election. Registration and fee collection begins at 6 p.m. Course fee: $30.00 (Cash Only) See OPTION 2 for LOCATION INFORMATION.

WARNING NOTICE

1. Failure to complete the four (4) hour Traffic School Program listed in Section (A) of the SCHOOL ELECTION FORM within 120 days of your election will cause points to be assessed against your driver's license, suspension of your driver's license, and the assessment of additional fines and costs.*
2. Failure to complete the eight (8) hour Traffic School Program listed in Section (B) of the SCHOOL ELECTION FORM within 120 days or the Child Restraint Offender's Program listed in Section (C) of the SCHOOL ELECTION FORM within 60 days will result in the court suspending your driver's license until you complete the program.*

* MUST MAIL CERTIFICATE OF COMPLETION

INSTRUCTIONS

Failure to not satisfy your citation(s) by selecting one of the options within 30 days of issue date will result in the suspension of your Driver's License and will require the payment of additional fees.

WARNING NOTICE

Pursuant to F.S. 28.246(6), any fine and cost that remain unpaid in excess of 90 days may be referred to a collection agency, and a collection fee will be added to the amount owed.

In order to avoid delays and long lines at the courthouse, please:

- Dial (305) 275-1111 or
- Visit our Website at www.miami-dadeclerk.com

Both are available 24 hours a day/7 days a week.
Please wait 15 days from the date you receive the citation before selecting the above services.

********* NOTE *********

If the citation is not in the system and you are unable to process your citation online or by phone, you are still responsible to satisfy the citation within 30 days of issue date either by mail or in person:

SEND PAYMENT AND/OR CORRESPONDENCE TO:
CLERK OF COURTS, P.O.BOX 19321,
MIAMI, FL 33101-9321

DEPUTY CLERKS ARE AVAILABLE TO ASSIST YOU FROM 9:00 A.M. TO 4:00 P.M. MONDAY-FRIDAY, AT ANY OF THE FOLLOWING LOCATIONS:

North Dade Justice Center
15555 Biscayne Boulevard
Miami, FL 33160

Joseph Caleb Center
5400 N.W. 22nd Avenue #103
Miami, FL 33142

Coral Gables
3100 Ponce de Leon
Coral Gables, FL 33134

Miami Beach
1130 Washington Avenue
Miami Beach, FL 33139

South Dade Justice Center
10710 S.W. 211th Street
Miami, FL 33189

Hialeah
11 East 6th Street
Hialeah, FL 33010

Richard E. Gerstein
Justice Building
1351 N.W.12th Street, #124
Miami, FL 33125

OPTIONS TO SATISFY YOUR CITATION

OPTION 1 – PAY civil penalty. Points will be applied against your license when applicable.

PENALTIES:	Within 30 Days	After 30 Days
Bicycle/pedestrian violations	$ 77.50	$ 93.50
Child restraint violations	179.00	195.00
Failure to stop for a school bus	384.00	400.00
Illegal parking in disabled space	196.00	212.00
Moving violations (except speeding and failure to stop at traffic signal)	179.00*	195.00*
Spectator to a drag race	244.00	260.00
Non-moving violations	129.00	145.00
Seat Belt violations	129.00	145.00
Speeding violations	See below	See below
Toll facility violations	149.00 (Plus amount of unpaid toll)	165.00
Failure to move over/slow down	149.00	165.00
Illegal railroad crossing	219.00	235.00
All terrain vehicle violations	124.00	140.00
Farm Labor Veh/Notice not displayed	199.00	215.00
Farm Labor Veh/Equipment Violation	299.00	315.00
Failure to stop at Traffic Signal F.S. 316.074(1) or 316.075(1)(c)1	277.00	293.00

***Exception–On moving violations of any section of Chapters 320 & 322 of Florida Statutes the penalties are within 30 days $176.00, after 30 days $192.00.**

SPEEDING PENALTIES:	POSTED ZONE		SCHOOL, CONSTRUCTION, TOLL ZONES	
MPH.Over	Within 30 Days	After 30 Days	Within 30 Days	After 30 Days
1 - 5 mph	Warning	Warning	$ 169.00**	$ 185.00**
6 - 9 mph	$ 144.00	$160.00	169.00	185.00
10 - 14 mph	219.00	235.00	319.00	335.00
15 - 19 mph	269.00	285.00	419.00	435.00
20 - 29 mph	294.00	310.00	469.00	485.00
30 & over mph	369.00 ***	385.00***	619.00***	635.00***

*** Fine accepted only for speeding violations 30 miles & over issued under F.S. 316.1895 & 316.183 (3).

30 & over mph Mandatory Court Appearance for speeding violations 30 miles & over issued under F.S. 316.183 (2), 316.187 & 316.189.

****1 – 5 mph.- Payment required only on speeding in a School Zone.**

ADDITIONAL INFORMATION

Driver's License, Tag, Registration, Insurance Violations (some exceptions may apply)

These violations will be DISMISSED if you mail proof that before the citation was issued you had valid documentation. A **$10.00** dismissal fee is required. If document was not valid before the citation was issued, you must mail proof of valid document and pay a fine of **$129.00**.

Improper/Unsafe Equipment Violations (F.S. 316.610 & 316.2935)

You may receive a reduced civil penalty on these violations, if you send written proof within 30 days of the issue date that the defect has been corrected. A **$109.00** civil penalty is required.

OPTION 2 – Attend a traffic school program. Points will not be assessed against your license. Drivers holding a Commercial Driver License (CDL) and Toll Facility Violators are not eligible to attend traffic school to avoid points. In addition, this option does not apply to Driver's License, Tag, Registration, or Insurance violations. Complete and mail the attached **SCHOOL ELECTION FORM** and the **PAYMENT FORM**. To elect a traffic school course see instructions on the back of this form.

SCHOOL CIVIL PENALTIES:	Within 30 days	After 30 days
Child restraint violations (see **NOTE** below)	$ 175.20	$ 191.20
Failure to stop for school bus	391.00	407.00
Moving violations (except speeding and failure to stop at traffic signal)	175.20*	191.20*
Spectator to a drag race	240.20	256.20
Failure to move over/slow down	156.00	172.00
Illegal Railroad Crossing	226.00	242.00
Speeding violations	See below	See below
Failure to stop at Traffic Signal F.S. 316.074(1) or 316.075(1)(c)1	284.00	300.00

***Exception–Traffic School on moving violations of any section of Chapters 320 & 322 of Florida Statutes the penalties are within 30 days $177.60, after 30 days $193.60.**

SPEEDING VIOLATIONS SCHOOL CIVIL PENALTY

	POSTED ZONE		SCHOOL, CONSTRUCTION, TOLL ZONES	
MPH.Over	Within 30 Days	After 30 Days	Within 30 Days	After 30 Days
1 - 5 mph	Warning	Warning	$167.00*	$ 183.00*
6 - 9 mph	146.50	$162.50	167.00	183.00
10 - 14 mph	208.00	224.00	290.00	306.00
15 - 19 mph	249.00	265.00	372.00	388.00
20 - 29 mph	269.50	285.50	413.00	429.00
30 & over mph	331.00	347.00**	536.00**	552.00**

** Traffic School accepted for speeding violations 30 miles & over issued under F.S. 316.1895 & 316.183 (3).

***1 – 5 mph.- Payment required only on speeding in a School Zone**

NOTE: You may receive a reduced fine and a withhold of adjudication by attending the Child Restraint Offender's Program at Miami Children's Hospital, 3100 S.W. 62nd Ave., Miami, FL 33155, Tel. 305-663-6865.

	WITHIN 30 DAYS	AFTER 30 DAYS
Child restraint violations (reduced fine)	$ 126.00	$ 142.00

Americans With Disabilities Act: Qualified individuals requiring an ADA Accommodation may contact the Court ADA Coordinator at Telephone (305) 349-7175; TDD (305) 349-7174, Fax (305) 349-7355. Individuals who are hearing or voice impaired may contact the telephone number listed via the Florida Relay Service at 1-800-955-8771, or by dialing 711. Certain Traffic information and services are also available on–line at www.miamidade.gov. Please note, at least 7 days advanced notice is required when scheduling Sign Language Interpreters. This document is available in alternate formats upon request.

OPTION 3 – Request a court hearing on the violation(s). If it is determined that an infraction has been committed, the Court may impose a civil penalty not to exceed $500.00* in addition to applicable court cost or require you to attend traffic school, or both. To make your request, call **305-275-1111**, or complete and mail the attached **REQUEST FOR A COURT HEARING FORM**.

*Violations involving a death or speeding in school/construction zones the fine shall not exceed $1,000.00 in addition to applicable court costs.

REQUEST FOR A COURT HEARING FORM

Call **305-275-1111** to request a court hearing ***(no operator assistance required)*** or you may complete and mail this form.

1. Mail a copy of the citation(s) with this form to the Clerk of Courts.
2. To avoid late fees and the suspension of your driver's license, your Request for a Court Hearing Form must be received in this office WITHIN 30 DAYS of the issue date of the citation.
3. Sign your request on the line provided.

PLEASE PRINT

Citation Number(s)

Last Name First Name Middle Name

Driver's License Number Date of Birth

I request that the citation(s) listed above be set for a Court Hearing.

Signature Date

CHANGE OF ADDRESS FORM

Please complete if your address is different from the address on your citation. We must have your current address to notify you of your court date.

Street Address Apt #

City State Zip Code